

Anglican Diocese of Wellington  
Parish of Pauatahanui

Report of Parish Foyer Project Team to Vestry on Wednesday, 11 November 2009

#### Meetings

The Team has met twice since the last report, the last being Sunday, 18 October. At that meeting the team confirmed the plans Michael Bennington-Barr provided with a few minor adjustments. The team has not set a date to meet again but continues to keep in touch by email for details and discussion.

Design items discussed and agreed on 30 August included:

- Roof to be long run with no butynol;
- Wheelchair access adequately provided for.

Design items discussed and agreed on 18 October included:

- Doors foyer to church – upper half to be glazed;
- Roof and ceiling to be single slope;
- Main (road facing) window to open in sections;
- Leave vestry to make a (later) decision about floor coverings;
- Borer in existing wall linings to be treated before works begin;
- Foyer walls (excluding existing wall to church) to be gibraltar board.

#### Diocesan Property Manager

Since the last report David Chapple has given advice on the contract documents and on the process for tendering. We continue working through the very significant items in step 12 of 17 steps on the Diocesan Action Sheet for Building Projects.

#### Building Consent

An application to Porirua City Council for building consent was submitted the afternoon at a personal meeting. The application was accepted with two lesser documents to be provided.

Next significant points for action include:

	indicative date
Final day to receive registration of interested contractors	Tue 24 Nov
Select 3 or 4 contractors to submit prices	Tue 01 Dec
Arrange receipt of prices	Tue 02 Feb
Select preferred contractor	Tue 09 Feb
Prepare financing plan	Tue 09 Feb
Special meeting of parishioners to get final commitment	Tue 21 Feb
Arrange for Diocesan Board of Trustees to sign contract.	Thu 23 Feb

Alan Jamieson

Parish Foyer Project Team convenor